

St Thomas Aquinas Catholic School Council Meeting

MINUTES

SEPTEMBER 18, 2017

6:30PM

PROGRAM SUPPORT ROOM

MEETING CALLED BY	Catholic School Council
TYPE OF MEETING	Regular Meeting
FACILITATOR	Jennifer Harvey – Principal
NOTE TAKER	Erin Avery - Secretary
ATTENDEES	Jennifer Harvey, Stephanie Hardy, Erin Malkin, Peter Sallay, Kylie, Brenda Philips, Evangelista Schavarria, Ms. Pixeoto, Erin Avery

Agenda topics

ELECTIONS

JENNIFER HARVEY

DISCUSSION	Election nominations and descriptions of roles. Chair – Head of CSC, Vice Chair – Assistant to Chair, Secretary – note taker, Parent Member – active participant in council meetings	
	Discussed roles and nominations/appointments took place	
CONCLUSIONS	Brenda Phillips will remain in Chair Position, Kylie will become Vice Chair, Erin Avery will remain Secretary. Peter Sallay and Evangelist Echavarria will join us as Parent Members	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
No action to be taken at this time – topic complete.	n/a	n/a

CHRISTMAS LUNCHEON

JENNIFER HARVEY

DISCUSSION	Christmas luncheon this year will be on Wednesday December 13 th	
	Discussed agenda of the day and the prep required leading up to the event	
CONCLUSIONS	School Council members will assist as needed to serve lunch to the school	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Council members will advise by November 20 th (next meeting date) regarding their availability	All members	November 20, 2017
Erin Malkin to advise on availability of Austin Kitchen for Turkeys	Erin Malkin	November 20, 2018

PRIMARY CHRISTMAS CONCERT

JENNIFER HARVEY

DISCUSSION	Primary Christmas concert will be on Thursday December 7 th	
CONCLUSIONS	n/a	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a	n/a	n/a

AOB – SCHOOL COUNCIL BBQ RESULTS

JENNIFER HARVEY, BRENDA PHILLIPS

DISCUSSION	Final total from parent council barbecue	
CONCLUSIONS	Still waiting on total revenue, but as of right now, we have earned enough to have paid for the food and to purchase a new barbecue.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Final total to be brought forward at next meeting	Jennifer Harvey, Brenda Phillips	November 20th

AOB – CHOCOLATE SALES

KYLIE

DISCUSSION	Question regarding chocolate sales and purchase of playground equipment.	
	Is the total amount we have a valid number or will this number increase once the work gets started building the equipment	
CONCLUSIONS	Jennifer Harvey advised the quote came from the DCDSB grounds department. Number will remain the same.	
	We currently have \$10,000 saved from last year and will continue to fundraise until we have enough funds to complete the job.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a	n/a	N/a

AOB – LOCAL BUSINESS FUNDRAISER

ERIN AVERY

DISCUSSION	Local business Jugo Juice (located at Oshawa Centre) has offered fundraising opportunity for the school	
	Discussed all the details and various options of the fundraising program	
CONCLUSIONS	Erin Avery to send Jennifer Harvey all the details surrounding this	
	This may be an excellent fundraiser for the grade 8 class.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send information through	Erin Avery	September 19, 2017

DISCUSSION	School was testing out toppers pizza for pizza day program	
	Determined that they were not as reliable as Dominoes (previously used company)	
CONCLUSIONS	Switching back to Dominoes	
	They are always on time and give us 4 free pizza days a year. Pizza revenue is used to subsidize trips for students in every class, as well as tournaments for students on teams.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a	n/a	n/a

Meeting concluded, next meeting date November 20th, 2017, 6:30 pm.

Minutes taken by Erin Avery – please contact with any questions, additions or addendums e.avery@russellhendrix.com